



HUNT COUNTY TAX OFFICE

**RANDY L WINEINGER,
TAX ASSESSOR/COLLECTOR**

REQUEST FOR WRITTEN STATEMENT UNDER TEXAS TAX CODE §34.015 REGARDING DELINQUENT TAXES

Requesting Person/Company:

Mailing Address & Telephone Number:

Per Sec 34.015, The Hunt County Tax Office relies on the information provided by the requestor to sufficiently identify properties owned by the requestor. Written Statements are issued with the most current information available. All accounts are subject to change.

1. Identify all real property owned by you which is situated, in whole or in part, in Hunt County:
(attach additional accounts on separate page if necessary):

	<u>Tax Acct. No.</u>	<u>Legal Description</u>	<u>Property Address</u>	<u>Date Acquired</u>
1)				
2)				
3)				
4)				

2. With respect to any of the real property you identified above, is any of the property situated in whole or in part, in any of the following cities/school districts? If so, indicate the jurisdiction(s):

- Community ISD Terrell ISD
- Cooper ISD
- Fannindel ISD City of Josephine
- Leonard ISD City of Royse City
- Royse City ISD

3. Identify all real property previously owned by you in Hunt County (attach additional accounts on separate page if necessary):

	<u>Tax Acct. No.</u>	<u>Property Address</u>	<u>Date Acquired</u>	<u>Date Sold</u>
1)				
2)				
3)				

I hereby request that the Hunt County Tax Assessor-Collector provide to me a Written Statement under Tex. Tax Code §34.015 stating whether there are any delinquent taxes owed by me to Hunt County or to any school district or municipality having territory in Hunt County. I hereby certify under oath and penalty of perjury that the foregoing information is true and correct and being provided by me as a truth ful representation of these facts.

Money Order or Cash payment of \$10.00 per Written Statement, payable to Hunt County Tax Office, must accompany this form. Payment is required before Written Statement will be issued.

Signature and Title, if applicable, of Requesting Person

SWORN TO AND SUBSCRIBED BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS ___ DAY OF _____, 20___, TO CERTIFY WHICH WITNESS MY HAND AND SEAL OF OFFICE.

{Notary Seal}

Notary Public, State of Texas
Printed Name: _____

Commission Expires: _____

What is a Written Statement

An official document from the Tax Assessor/Collector or his deputy showing the amount of delinquent taxes, penalties, interest and any known costs or expenses due the taxing jurisdictions for specific properties, wholly or partially in Hunt County, owned by an individual or a company.

A Written Statement is required by the Hunt County Sheriff Department before participating in the "first Tuesday" tax sale/auction of properties being sold due to non-payment of property taxes.

Request for Written Statement

What is the cost for a Written Statement?

There is a non-refundable fee of \$10 for each Written Statement issued.

Are any other documents required in order to purchase a Written Statement?

In addition to the \$10 fee, a notarized Request for Written Statement is also required. The Request for Written Statement must be the original signed and notarized document; copies are not permitted.

Information required in the Request for Written Statement:

- Name of person/company requesting the Written Statement
- Mailing address of the requesting person/company
- List of all Hunt County property currently or formerly owned by the requesting person/company
 - The list must include all property located in Hunt County, whether partially or wholly located in Hunt County
 - Additional pages may be attached, if needed
- Original signature
- Notary seal and original signature

When does a Written Statement expire?

The Written Statement is valid for 90 days from the date issued.

Where can a Written Statement be obtained? In Person

Location:

Hunt County Tax Office
2500 Stonewall Street
Suite 101
Greenville, TX 75401

Payment Methods:

- Cash
- Cashier's Check
- Money Order

*Make checks payable to **Hunt County Tax Office**. Please include your name, phone number and address.*

By Mail

Mail To:

Hunt County Tax Office
Attn: Stefanie Holbrook
PO Box 1042
Greenville, TX 75403

By Mail Payment Methods:

- Cashier's Check
- Money Order

*Make checks payable to **Hunt County Tax Office**. Please include your name, phone number and address.*